



November 23, 2011

Dear LASHRM Exhibitor,

Thank you for your interest as an exhibitor for LASHRM. We are hosting the Louisiana Conference on Human Resources and HR Solutions Center at the Hilton Riverside in New Orleans, Louisiana! The Annual Conference will take place Thursday, April 26th and Friday, April 27th. So sign up early to get the best location!

We need your completed application and payment to confirm attendance and to award your booth selection. Early Bird registration ends February 22nd. You will receive a \$50.00 discount if you register prior to that date. Government agencies please contact Marianne Tanner for Government rate. Registration will not be accepted after April 13th or when all booths are sold.

Booth sizes are 8' x 10', 8' x 20', or 8' x 30', furnished with a 6' skirted table, 2 folding chairs, a trash basket, electrical outlet, sign, and carpet. Electricity is included in the booth fee. Booth Fee includes exhibit registration, lunches and social for three (3) Exhibitors. Additional Exhibitors may be registered for a fee of \$100 per additional exhibitor. Global Experience Specialists (GES) will mail packets of additional information to you well in advance. If paying by credit card, please list the billing address for the credit card. If you are paying by credit card, your payment will be processed through PayPal.

LASHRM is not to be held responsible for any items left at booths in the HR Solutions Center. No Security is available overnight.

The Hilton Riverside is the host hotel. Be sure to mention you are a participant in the LASHRM Conference to receive our group rate; the group code is "CHR" and must be booked by April 11, 2012. There are other conventions in the hotel, so please book as early as possible to ensure that you are onsite.

Attendance is usually between 300-350. Please remember to bring a door prize for additional recognition by the conference emcee. Drawings will be conducted during breaks.

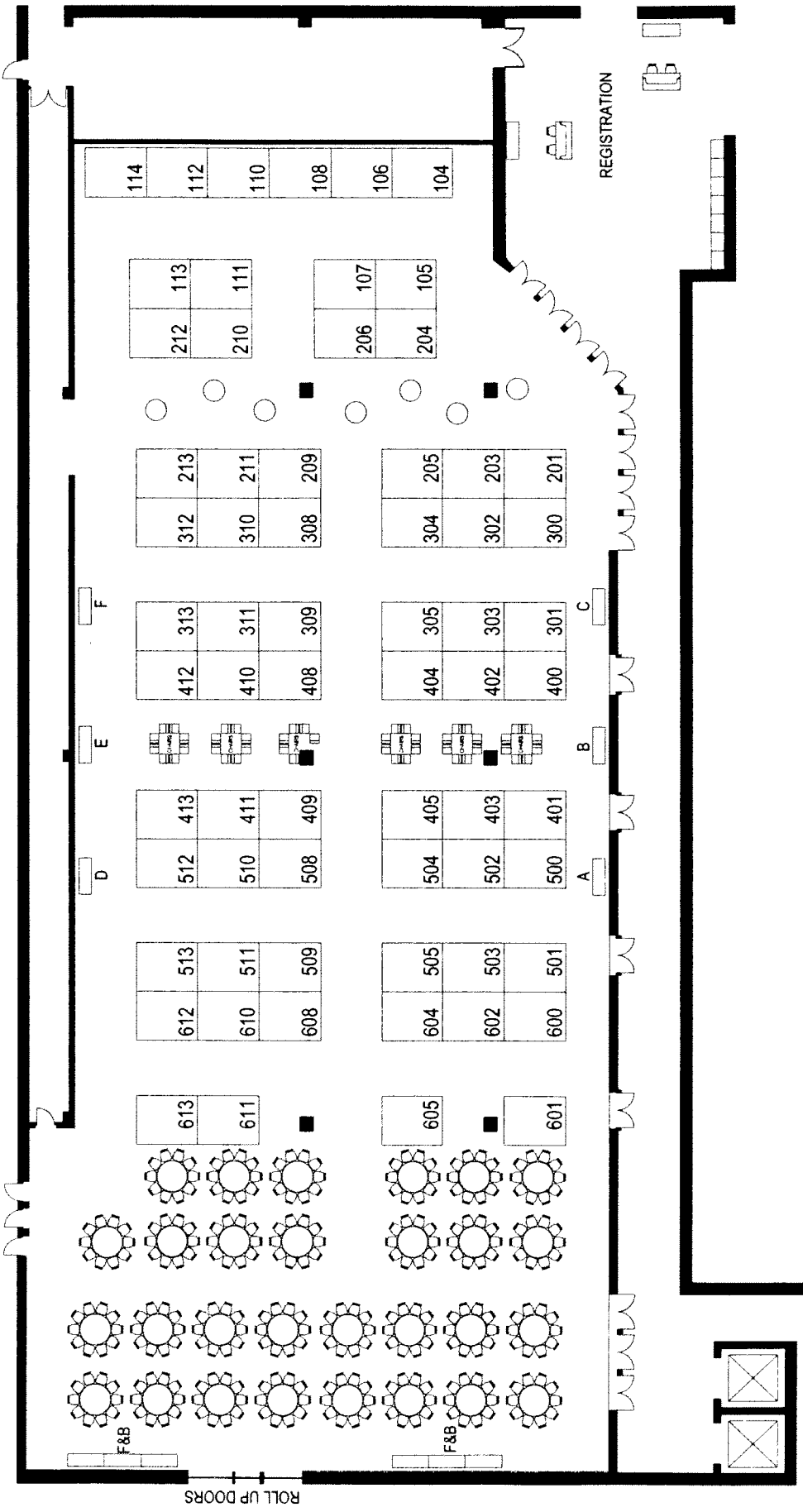
We're excited about the 2012 Conference and hope to see you there. Should you have questions, please feel free to e-mail Marianne at mtanner@cityofslidell.org.

Note: Please be especially careful in providing the information on your registration form with the names of those who will man your booth. Exhibitor's badges will be prepared in advance with the names you provide. Upon your arrival please pick up an Exhibitor's Packet at the Registration Desk.

Sincerely,

Marianne

Marianne Tanner
Exhibit Chairperson



Louisiana Conference on Human Resources
 April 26 - 27, 2012
 Hilton Riverside • Exhibit Halls A-C
 Two Poydras Street - New Orleans, LA 70140

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