

Louisiana Society for Human Resources Management (LASHRM)
Position Description

TITLE: LASHRM Assistant State Council Director-Elect

REPORTS TO: LASHRM State Council Director

Function:

Serves as a voting member of the council and is an "understudy" to the State Council Director. Works with the State Council Director to establish policy, strategies and objectives consistent with SHRM Board policies. Provides guidance to elected and volunteer staff that are responsible for accomplishing state and SHRM objectives.

Duties and Responsibilities:

1. Serves as a voting member of the state council and is expected to attend and participate in all meetings of the council.
2. In the absence of the state council director, manages the affairs of the council.
3. Oversees the activities of all state committees.
4. Promotes the state council and the profession by personal appearances and speaking engagements before SHRM chapters and other organizations within the state.

Requirements:

1. Must be an SHRM member in good standing throughout the duration of participation on the Governing Body (Article VI, Section D). HRCI certification highly desirable.
2. Nominated by the State Council Nominating Committee and elected from the current year's Governing Body by its voting members no later than November of each year for the upcoming year. (Article VI, Section E)
3. Should be able to visit chapters throughout the state as needed.
4. Serves a term beginning the first day of January and ending the last day of December. May be re-elected in the same position for not more than two additional consecutive years. (Article VI, Section E)